



Compiled by diva-san

1) Existing Defects

- (For HDB home owners) Have the HDB Technical Officers to rectified the list of [defects](#) prior the [start of renovation](#)?

2) Research

- Have you talked to your friends, neighbors etc about their home renovation experience?
- Have you dispelled the popular [renovation myths](#)?
- Have you found answers to the [common renovation questions](#)?
- Have you found out the [7 common renovation mistakes](#) and how to avoid them?
- Have you found out the renovation guidelines for [HDB](#) / [DBSS](#) or [private](#) residential properties?
- Have you sourced for renovation [design ideas](#) in magazines, catalogs, or open houses?
- Have you checked with banks on the renovation loan prerequisites, conditions and prevailing interest rates?

3) Renovation Budget

- Have you decided on the renovation [budget](#)?
- Have you decided on the type of [mortgage loan](#)?

4) Renovation Scope

- Have you decided on the future inhabitants of your renovated home (i.e. any pets, grandparents etc)?
- Have you talked to the future inhabitants on their needs and requirements?
- Have you considered and determined on the type of [lifestyle](#) that you are leading?
- Have you scoped out the extent of the renovation?

5) Contractor or Interior Designers selection

- Have you interviewed and shortlisted the list of contractors or interior designers?*

6) Renovation Package selection

- Have you scrutinized the renovation quotes carefully for any hidden costs?*
- Have you decided on a renovation package?*
- Have you ensured that all verbal clarifications and additional requirements (if any) have been written down before you sign the contract?*

7) Renovation Plan

- Have you drafted the renovation plan?*
- Have you and the contractor or interior designer agreed upon the renovation duration and the worked out the contingency actions to take when there are delays?*
- Have you gathered the detailed scope of the renovation?*
- Have you estimated all the costs involved, the budget to be set aside and contingency actions to take when there are cost overruns?*
- Have you and the contractor or interior designer agreed upon the acceptable quality of renovation and how these standards are going to be determined?*
- Have you and the contractor or interior designer discussed on the risks that will impact the renovation project and how to handle these risks by developing the contingency plans?*

- Have you and the contractor or interior designer agreed on how communication is to be done and the frequency of communication?*

8) Review and Monitor

- Have you constantly monitor and review the renovation works to ensure that things are going according to the plan?*
- Have you constantly ensure that the renovation is still on time?*

9) Post Renovation Review

- Have you ensured that all obligations and works are delivered by the contractor or interior designer as stipulated in the contract?*
- Have you done a post renovation walk-through, especially on the quality of the renovation prior the handover and final payment?*
- Have you checked that the contractor or the interior designer has properly cleaned up and evacuated the place after the handover?*
- Have you changed the lock to your property after the handover?*